

# Melling St Wilfrid CE Primary School



For the love of learning, friendship and faith

September 2023

Dear Parents & Carers,

I hope you have had a restful and relaxing summer with your families and your children are ready to start the new school year. We are looking forward to welcoming them back into school next week. Ahead of the return to school we hope the following information & reminders are useful. With best wishes for a happy & successful school year,

Fiona Ip  
Headteacher

## Start of Term

The new school year begins on **Monday 4th September at 8.45am for Year 1 - Year 6** and on **Tuesday 5th September for Reception**.

## The School Day

From Monday 4th September the school day will be:

**8.45am - 3.15pm**

Please ensure all children are here for a prompt start for the first lesson.

Children can be dropped off between 8:35 and 8:45 am and come straight into class. Before school childcare (no food served) is available every day from 8am and does not need to be booked in advance, just bring your child along. This is charged at £1.50 per child/day.

## PE Reminder \*\* Please note change to PE Days\*\*

PE lessons are on **Monday & Wednesday** afternoons.

**All children should come to school in their PE kit on Mondays & Wednesdays** - with school shoes!

Please could all children have a spare pair of socks (& joggers/leggings for KS1) in school. Thank you

## School Spider App

Please ensure you have downloaded the 'School Spider' app so you can make bookings/payments, complete surveys & permissions and receive messages from school. We use School Spider most days so it is important that you are able to access your parent account. Please contact the school office if you need any help logging in.

## School Uniform (September - Easter)

### Girls

Grey skirt/trousers/pinafore  
White shirt  
Burgundy V-neck jumper or cardigan  
School Tie

### Boys

Grey trousers  
White shirt  
Burgundy V-neck jumper  
School Tie

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All pupils wear black shoes inside and outside. We also ask the children to keep a pair of wellington boots in school. All children need a pair of trainers for PE and outside play. Long hair must be tied back at all times. We allow the children to wear plain stud earrings, but ask that the children do not wear earrings on the days of PE or swimming lessons.

## All items of clothing must be named please.

School Uniform is supplied by the Uniform & Leisurewear company at Lancaster.

## Dinner Money

### Please check your parent account on School Spider for invoices due for payment. Thank you

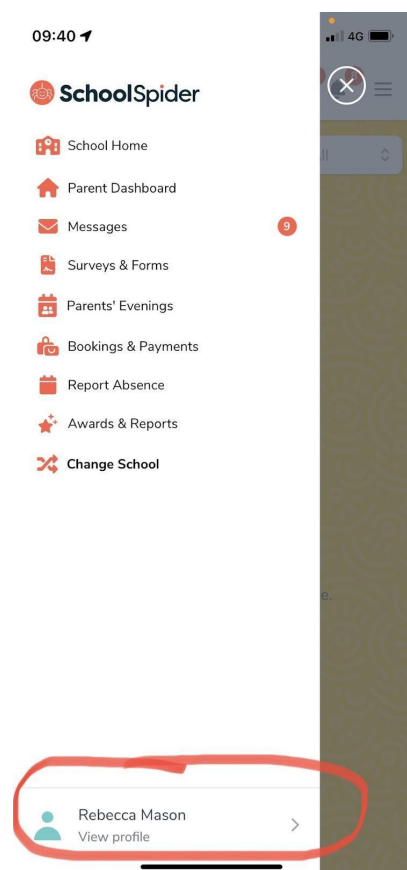
We are now using the School Spider booking system for school dinner, clubs and 8am drop off bookings. From 1st September all parent accounts must have credit available or meals pre booked please. Accounts with outstanding balances must be paid by this date please. Please see below for how to add credit to your account.

## Lunches:

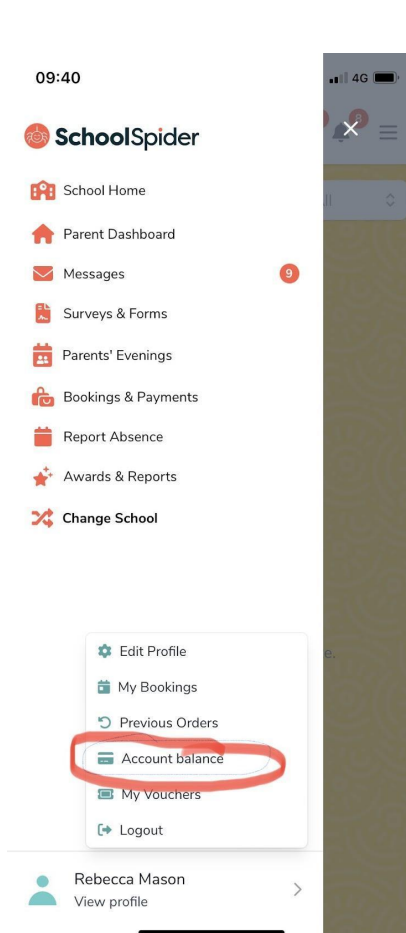
Please select the dates your child will be having a school lunch and add to basket, you will then be directed to the payment page.

If you haven't made a booking in advance your child will be manually added to the system and an invoice will be generated / account credit used.

If you have any difficulty accessing the system please do not hesitate to contact the school office.



## Absence Reporting & Attendance



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**\*\*Absences can now be reported via School Spider\*\***

If your child is going to be absent from school please leave a phone message or email [bursar@melling.lancs.sch.uk](mailto:bursar@melling.lancs.sch.uk) before 9am on the day of each absence. Absences can also be reported via School Spider. If a phone call/email is not received we will need to call you during the morning to find out where they are as part of our safeguarding responsibility. Please see our updated attendance policy on the school website.

**DIARY DATES** (please note these dates are provisional)

Friday 8th September 2pm - Harvest Festival

Monday 9th October 1.15-4pm - Parents Afternoon

Friday 13th October 2.30pm - Family Worship

Friday 10th November 2.30pm - Remembrance in school

Friday 17th November - Children in Need (Wear something Spotty!)

Thursday 30th November - Nasal Flu Vaccinations

Friday 1st December 2pm - Nativity

Tuesday 12th December - Christmas Dinner & Party afternoon

Wednesday 20th December 1.05pm - School Closes for Christmas

Monday 8th January 8.45am - School Reopens for the Spring Term